

Houston County Commissioners Meeting

Warner Robins, Georgia | July 21, 2026 | 5:00 P.M.

Call to Order

Pledge of Allegiance – Commissioner Robinson

Invocation – Rev. Jon Brown, Pastor

First United Methodist Church, Warner Robins

Approval of Minutes from July 7, 2026

New Business

- 1. Public Hearing (Alcohol License) – Commissioner Robinson**
- 2. Annexation (City of Perry) – Commissioner Robinson**
- 3. Annexation (City of Warner Robins) – Commissioner Robinson**
- 4. Grant Approval (Accountability Court) – Commissioner Talton**
- 5. Bid Approval (Elberta Road Widening Phase 3) – Commissioner Talton**
- 6. Personnel Request (Roads and Bridges Department) – Commissioner Talton**
- 7. Bid Approval (Vehicle for the Ed Dunbar Law Enforcement Training Center) – Commissioner Talton**
- 8. Bad Debt Write Off (Utility System) – Commissioner Byrd**
- 9. Work Detail Agreement (Georgia Department of Corrections) – Commissioner Byrd**
- 10. Approval of Bills – Commissioner Byrd**

Public Comments

Commissioner Comments

Motion for Adjournment

1. Public Hearing (Alcohol License) – Commissioner Robinson

Director of Administration Robbie Dunbar will give the 2nd reading for a new Alcohol License for Keyur Patel, owner of 96 Market Inc., for the sale of beer and wine for use off premises at 295 Old Highway 96, Suite B, Bonaire, Georgia, 31005. The first reading was held at the July 7, 2026, Commissioner's Meeting.

Motion by _____, second by _____ and carried _____ to

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the alcohol license for the retail sale of beer and wine for use off premises at 295 Old Highway 96, Suite B, Bonaire, Georgia 31005.

2. Annexation (City of Perry) – Commissioner Robinson

This request from the City of Perry is for the annexation of eight parcels on Highway 127.

Motion by _____, second by _____ and carried _____ to

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with the City of Perry's request to annex 20.01 acres on Highway 127, known as Tax
Parcels 000560 030000; 000560 060000; 000560 056000; 000560 055000; 000560 054000;
000560 053000; 000560 031000; and 000560 32A000, with a zoning change from County R-
AG and County C-2 to Perry C-2.

3. Annexation (City of Warner Robins) – Commissioner Robinson

This request from the City of Warner Robins is for annexation of property located on S. Amanda Place.

Motion by _____, second by _____ and carried _____ to

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with the City of Warner Robins's request for annexation of property located at 100 and 104 S. Amanda Place, containing 4.53 acres known as Tax Parcels 00074E 099000 and 00074E 172000, with a zoning change of County R1 to City C2, with the following stipulation:

- No access to S. Amanda Place, access only at the traffic light on Houston Lake Road.

4. Grant Approval (Accountability Court) – Commissioner Talton

This request is for approval of a grant for the Accountability Court to assist in addressing offenders arrested for drug charges or mental health issues.

Motion by _____, second by _____ and carried _____ to

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grant number AW-ACFP-27-071 for \$311,095, with required matching funds of \$54,899 to be provided from the D.A.T.E. Fund, totaling \$365,994. The grant period is from July 1, 2026, to June 30, 2027.



Houston County Board of Commissioners
200 Carl Vinson Parkway
Warner Robins, Georgia 31088
478-542-2115
478-923-5697 (fax)

Memorandum

To: Chairman Perdue
From: Jake Cox 
Date: July 2, 2026
Re: Grant Number AW-ACFP-27-071

Chairman Perdue:

I am requesting Board approval for Grant Number AW-ACFP-27-071 in the amount of \$365,994.00, to go on the July 21st, 2026, Commission agenda.

This grant award, from the Council of Accountability Courts Judges Georgia grant program, assists courts in addressing offenders arrested for drug charges or mental health issues.

This time frame from this grant is July 1, 2026, until June 30, 2027.

Additional details about the grant are included in the attached documents.

5. Bid Approval (Elberta Road Widening Phase 3) – Commissioner Talton

This request is for approval of a bid on the Elberta Road Widening Phase 3 project. Bids were received, and after evaluation, the Engineering Department recommends the low bidder.

Motion by _____, second by _____ and carried _____ to

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the bid from C.W. Matthews Contracting Company, of Marietta, Georgia, in the amount of \$2,801,454.70 for the Elberta Road Widening Phase 3 project. The City of Centerville is responsible for the water main and sewer relocations or adjustments totaling \$345,777.50, bringing the County's portion to \$2,455,677.20. This is a 2018 SPLOST project and will be completed in 17 months.



Houston County Public Works

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Brian Jones, PE
Director of Operations

Terry Dietsch
Director of Utilities

Nancy Lancaster
Office Manager

Michael Phillips
Facilities Superintendent

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Christopher Stoner
Fire Chief / EMA Director

To: Houston County Board of Commissioners

From: Ronnie Heald, County Engineer

Date: Monday, July 13, 2026

RE: Bid Recommendation for Elberta Road Widening Phase 3
(CW18-02, Bid # 26-11)

Please consider this request to accept the bid for the above referenced project. Six bids were received on Thursday, July 9, 2026. Listed below is a summary of the bids:

<u>Bidder</u>	<u>Amount of Bid</u>
C. W. Matthews Contracting Company	\$2,801,454.70
McCoy Grading, Inc.	\$3,240,898.20
Reeves Construction Company	\$3,373,836.20
Robinson Paving Co- Division of Scruggs	\$3,401,287.39
McLeRoy, Inc.	\$3,504,455.59
Reames and Son Construction Company	\$3,663,877.00

Based on evaluation scores, the Engineering Department recommends the selection of **C. W. Matthews Contracting Company** to perform the construction at the bid price of **\$2,801,454.70**.

The water main and sewer relocations or adjustments are the responsibility of the City of Centerville. Accordingly, the City will pay the contractor directly for this portion of the work, totaling \$345,777.50.

This project is being funded through the 2018 SPLOST and will take 17 months to complete.

6. Personnel Request (Roads and Bridges Department) – Commissioner Talton

This request is to fill the vacant Heavy Equipment Operator position in the Roads and Bridges Department.

Motion by _____, second by _____ and carried _____ to

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hiring Timothy Rogers to fill the vacant Heavy Equipment Operator position in the Roads and Bridges Department at a Grade 13 Step E, effective July 22, 2026. Personnel has reviewed his qualifications and confirmed he meets the criteria for the Step E placement.



Houston County Personnel Department

Houston County Board of Commissioners

200 Carl Vinson Parkway

Warner Robins, GA 31088

478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners
From: Kenneth Carter, Director of Personnel
Date: July 10, 2026
Re: Request to Hire

Travis McLendon requests approval to hire Timothy Rogers for the vacant Heavy Equipment Operator position in the Roads and Bridges Department. Based on Mr. Rogers's prior experience operating motor graders and other heavy equipment, Mr. McLendon is requesting that he be hired at Grade 13, Step E.

I have reviewed Mr. Rogers's qualifications and confirm that he meets the criteria for placement at Step E.

Please consider this request effective July 22, 2026..

7. Bid Approval (Vehicle for the Ed Dunbar Law Enforcement Training Center) – Commissioner Talton

This request is for approval of a bid on a vehicle for use by the Sheriff's Office.

Motion by _____, second by _____ and carried _____ to

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the bid from Jeff Smith Ford of Byron, Georgia, in the amount of \$48,363.12 for one Ford F-150 4WD truck. This truck will replace a 2019 Dodge Ram with high mileage and needed maintenance at the Ed Dunbar Law Enforcement Training Center. This purchase will be reimbursed by the Drug Fund.



Houston County Commissioners

Purchasing Department

Director of Purchasing

Vanessa Zimmerman

Office

200 Carl Vinson Parkway
Warner Robins, GA 31088

478-236-1700

MEMORANDUM

TO: Houston County Commissioners

FROM: Vanessa Zimmerman

CC: Robbie Dunbar

SUBJECT: Truck for the Range

DATE: July 14, 2026

The Sheriff's Department solicited bids for a New Ford F-150 4WD truck for the Range. It is to replace a 2019 Dodge Ram 1500 (Maint# 928) with 112,490 miles and needed maintenance. Purchasing was informed that there are very few F-150 4WD available. The chosen model was located Jeff Smith Ford of Byron, GA. The total cost of \$48,363.12 will be charged to 320-3325-54.2200 and reimbursed by the Drug Fund.

Company	Cost	
Jeff Smith Ford of Byron	STX (V6) & 3 rd Key	\$48,363.12
Wade Ford of Smyrna	XL (V8)	\$49,025.00
Wingate Ford of Perry	XLT (V8)	\$55,859.00

8. Bad Debt Write Off (Utility System) – Commissioner Byrd

This request is for the write-off of bad debt in the Water Fund and Solid Waste Fund for FY26.

Motion by _____, second by _____ and carried _____ to

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the write-off of \$27,615.64 of bad debt in the Water Fund and \$16,242.52 of bad debt in the Solid Waste Fund (\$15,173.33 for Collections and \$1,069.19 for Disposal) for FY26. These amounts are less than 1% of all revenues collected in these departments, and efforts will continue to collect this bad debt.



Houston County Public Works

Memorandum

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Brian Jones, PE
Director of Operations

Terry Dietsch
Director of Utilities

Nancy Lancaster
Office Manager

Michael Phillips
Facilities Superintendent

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Christopher Stoner
Fire Chief / EMA Director

To: Houston County Board of Commissioners

From: Terry Dietsch, Utilities Director

Date: July 14, 2026

Re: Uncollected Debt Fiscal Year 2025-2026

Public Works requests the uncollected debt for this past fiscal year 2025-2026 to be written off for the following departments.

Department	Bad Debt	Revenue
505-Water	\$27,615.64	\$12.3M
540-4520 Collection	\$15,173.33	\$5.7M
540-4530 Disposal	\$1,069.19	\$8.3M

The total amount of uncollected debt for the Houston County Utility System is \$43,858.16. (This is \$6,969.35 lower than previous fiscal year of \$50,827.51). Each department had less than 1% of uncollected debt to write off. Our goal is to write off no debt, and every effort will continue to collect on these debts.

9. Work Detail Agreement (Georgia Department of Corrections) – Commissioner Byrd

This request is to approve the FY27 Work Detail Agreement with the Georgia Department of Corrections.

Motion by _____, second by _____ and carried _____ to

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signing a Work Detail Agreement with the Georgia Department of Corrections for 5 work details at a cost not to exceed \$284,811.45. This agreement will be funded as follows: 2 crews from Solid Waste Collections; 2 crews from the Water Department; and 1 crew from Solid Waste Disposal.

10. Approval of Bills – Commissioner Byrd

Summary of bills by fund:

General Fund (100)	\$1,307,042.91
Drug Abuse Treatment & Educ (212)	\$15,925.27
Opioid Fund (213)	\$2,422.50
Emergency 911 Telephone Fund (215)	\$91,075.42
American Rescue Plan Act (230)	\$43,595.97
Fire District Fund (270)	\$98,162.24
2018 SPLOST Fund (320)	\$34,010.28
2024 SPLOST Fund (320)	\$200.00
Water Fund (505)	\$343,862.73
Solid Waste Fund (540)	\$1,143,198.68
Total	\$3,079,496.00

Motion by _____, second by _____ and carried _____ to

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the payment of the bills totaling **\$3,079,496.00**.